

# Context statement

To accompany job description and person specification when required

**Job title: Driver**

**Team: Dorset Travel**

## Organisation Structure

**Reporting to:** Service Manager for Fleet Operations

Dorset Travel was formed in 2008 and is committed to providing a high quality of service for its customers from school children to day centre visitors and members of the public. The combined 'in house' and 'bought in' fleet carries over 13,000 passengers every day on various services and routes across Dorset.

Dorset Travel is also an accredited training centre with experienced and qualified trainers, new staff will be invited onto a full induction training course, providing the tools and knowledge to enable you to work safely and professionally.

The course content for all new staff:

- Emergency First Aid
- Manual Handling
- Customer Care
- Safeguarding Children
- Fire & Evacuation

## Context of Work

The role of driver is to take care of the health & safety of vulnerable children, adults and the elderly in the transportation from home to centre or school and centre or school to home.

To understand the hazards and comply with safety policies, ensuring not to put yourself or others at risk.

The driver has to be physically fit, some vulnerable passengers have no concept of their own safety and you will have to ensure the safety of the passengers on your route, you might need to run after a passenger if they have alighted from the vehicle and are in danger. Some passengers are in wheelchairs, you will need to be able to push the passenger in the wheelchair and safely secure the wheelchair in the vehicle. You must be able to run, bend, stretch, push, pull, lift, carry and kneel to provide the care required for the position of driver.

The driver will be trained in emergency first aid; this will need to be used in all emergency situations as well as calling 999.

The driver has a duty of care to safeguard vulnerable passengers from harm and this training will be provided.

Communication can sometimes be difficult with children and adults with learning disabilities, you will be provided with different ways to communicate. It is also very useful to talk with the centre or school staff as they will be able to provide extra information as to the likes or dislikes of the passenger.

## Travel Requirement

You will need to make your own way to your place of work.



### **Other information**

A PCV licence is desirable however you must have a category D1 on your driving licence. As a driver you will be required to attend a course of induction training prior to going into your main role, and there will be ongoing refresher training and meetings which you will be expected to attend. Refresher training and meetings may be held either between working shifts, evenings or on establishment training days, with as much advanced notice as possible being given.

As with all drivers the Dorset Council 'Driving at Work' Policy will apply where every year your licence details are checked.

### **Driving Standards Programme**

Each year, and combined with the Driving at Work Policy, all driving staff are required to complete an Annual Health Declaration to ensure standards are maintained.

<b>Context statement prepared by:</b>			
Manager	Rebecca Holland	Date	July 2020