Job title: Centre Manager – Outdoor Education Carey Outdoor Education Centre

Directorate/Service/Team: Children’s Services, Outdoor Education

**Organisation Structure**

Reporting to: Strategic Lead - Outdoor Education

Responsibility for: Carey Outdoor Education Centre and the provision of Outdoor Education intervention to meet the needs of The Harbour East. Also responsible for the provision of outdoor education to other service users and for the development of new user groups.

To line manage a Deputy Centre Manger and a team of tutors.

To liase with and support the Managers and Senior Tutors at the other Dorset Outdoor Education Centres.

**Context of Work**

This is an exciting time for Carey Outdoor Education Centre as we take a change in direction from our traditional user groups to meet the needs of those who require access to the centre most. The primary focus of the Manager will be to seamlessly integrate high quality Outdoor Education into the service model of Harbour East at Carey.

The post holder will also look to develop the provision of Outdoor Education at the Centre in existing areas such as Short Breaks in addition to identifying new user groups. This could be through extensive liaison with schools and other organisations.

The post holder will contribute to the Service business continuity planning.

**Travel Requirement**

This position has a significant travel requirement. This means that there is a requirement for a vehicle (or transport deemed to be suitable by the Council) to be available on most working days in order to carry out normal duties. Employees in positions with a significant travel requirement are required to provide a replacement vehicle if their usual vehicle is not available over an extended period.

**Other information**

The ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.

An enhanced DBS check is required.

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| **Context statement prepared by:** | | | |
| Manager | Paul Burrows | Date | 14/08/2024 |