

Job description

Job title: Sports Coach

Grade: 5

Job evaluation reference: IC709

Job family: Information & Culture

Purpose and impact

To lead and deliver high quality sessions to a wide range of groups and individuals as part of Dorset Councils Health & Activity service. This service coordinates and delivers a range of entry level activities to communities across the Dorset Council area to encourage local people to be more physically active to benefit their health and wellbeing

Key responsibilities

Lead and deliver high quality health and activity sessions to a range of different groups in various locations.

- Follow health and safety standards and procedures as instructed by the Health and Activity Officers.
- Follow instructions from the Health and Activity Officers regarding the times, locations and aims of the sessions.
- Work with volunteers, instructors, and colleagues on the day to ensure that the session meets objectives.

NB: The duties and responsibilities of this post are not restrictive and the post holder may be required on occasion to undertake other duties. This will not substantially change the nature of the post.

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Other factors

A DBS check is a requirement of this role.

Our values

Our values act as guiding principles, defining what we believe is important in the ways we work together. Our values are Respect, Together, Accountability, Openness and Curiosity. You will need to be able to demonstrate these values in action through the way you work, regardless of your role within the organisation. Information about our values can be found on our website.



Person specification

Your application will be assessed based on your demonstration of how you fulfil the following criteria: you should include clear examples of how you meet these criteria within your application form and during the assessment process.

Essential

Essential criteria are the minimum requirement for the above post and will be assessed through a combination of your application form, assessment, interview and references (as specified below). We will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations Required by law or essential to the performance of the role or both	Assessed through:
1. Sports Coach: Level 1 sports specific coaching qualification or equivalent Specialist Sports Coach: Level 2 coaching qualification in one or more sports	Application form
2. Sports Coach: Generic sports coaching qualification	Application form
3. Safeguarding children and vulnerable adults	Application form
4. First Aid	Application form
Experience	
5. Sports Coach: Working in a team in a sports or other environment	Application form
Knowledge	
6. Knowledge of health and safety, in a sports environment and when working with young children.	Application form Interview Assessment
Skills and abilities	
7. Effective communication - with individuals, groups and with colleagues to help plan, set up, run and review sessions	Interview Assessment
8. Problem solving – able to make decisions and use own discretion to ensure activities are safe and enjoyable.	Interview Assessment
9. Adaptable – be able to adapt activities to ensure sessions meet the needs of the group, particularly for disabled participants.	Interview Assessment
10. Effective coaching skills - to run sessions for various ages and abilities.	Interview Assessment
11. Policies and guidance – have a reasonable understanding of policies and guidance associated with the delivery of sports particularly those relating to safeguarding.	Interview Assessment
Our values	
12. Respect	Interview Assessment
13. Together	Interview Assessment
14. Accountability	Interview Assessment



15. Openness	Interview Assessment
16. Curiosity	Interview Assessment
Other	
17. Punctual and reliable – be available for sessions take place at specific times.	Application form

Approval

Manager's job title:

Date:

