

Job title: Arborist

Grade: Currently 4

Job evaluation reference:

Job family:

## Purpose and impact

To undertake routine Arboricultural maintenance works to Dorset Council owned trees, as directed, and assist the Council in meeting its priorities of helping to protect and enhance Dorset’s environment, helping to improve the well-being of its residents through the maintenance and provision of tree lined streets and by helping residents to stay safe by managing and maintaining highway trees.

## Key responsibilities

1. Undertake routine Arboricultural works as directed in accordance with BS: 3998:2010
2. Drive relevant vehicles and operate Arboricultural equipment as required
3. Inform the Senior Arborist / Arboricultural Supervisor of any mechanical defects or breakdowns to team vehicles or equipment
4. Assist in the monitoring and management of public on site
5. Ensure that the vehicle and equipment allocated to the team is kept clean, tidy and secure
6. Be responsible for ensuring that all work is carried out in a safe manner, observing all health and safety requirements, such as the wearing of correct PPE
7. Ensure that all relevant paperwork is accurate and presented on time
8. Undertake routine maintenance of Arboricultural equipment
9. At all times, adopt an attitude which helps to promote the good image of the Council when in contact with the public, clients, agencies and other Council staff
10. Report incidents and accidents promptly to the Senior Arborist or Arboricultural Supervisor
11. Attend training courses to improve skills, as requested

NB: The duties and responsibilities of this post are not restrictive, and the post holder may be required on occasion to undertake other duties. This will not substantially change the nature of the post.

## Supervision and management

Reporting to: Senior Arborist / Arboricultural Supervisor

Responsibility for: N/A

## Other factors

**Working environment**

* Daily exposure to the elements including adverse weather conditions – heavy rain, gale force winds, sub-zero temperatures, snow and ice
* Exposure to noise and fast-moving traffic when working next to roads
* Working with dangerous machinery i.e. daily use of chainsaws and chipper
* Working at height including use of rope and harness and chainsaws
* Dealing with members of the public

## 

## Our behaviours

Dorset Council has developed and embedded a set of behaviours that will form part of everything you do and you will need to be able to demonstrate them through the way you work, regardless of your role or grade within the organisation. These include: Responsibility, Respect, Recognition and Collaboration.

Full details can be found on the job website under ‘[Working for Dorset Council’](https://www.dorsetforyou.gov.uk/jobs-and-careers/recruitment/our-behaviours.aspx).



Applicants will be shortlisted on the basis of demonstrating that they fulfil the following criteria in their application form and should include clear examples of how they meet these criteria. You will be assessed in some or all of the specific areas over the course of the selection process.

## Essential

Essential criteria are the minimum requirement for the above post.

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| Qualifications/ training/registrations Required by law, and/or essential to the performance of the role |
| 1. No Arboricultural qualifications required as this is an entry level position |
| 1. Some evidence of a relevant or related qualification |
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| **Experience** |
| 1. No previous Arboricultural experience required as training will be provided |
| 1. Some previous practical experience of working outdoors |
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| **Skills, abilities & knowledge** |
| 1. Good communication skills |
| 1. Willingness to learn and undertake further training |
| 1. An understanding of the application of health & safety, and/or, other regulations within the Arboricultural Industry |
| 1. Able to follow instructions |
| 1. An interest in trees / countryside |
| 1. Ability to work as part of a team |
| **Behaviours** |
| 1. [Responsibility](https://www.dorsetforyou.gov.uk/jobs-and-careers/recruitment/our-behaviours.aspx#Responsibility) – be able to demonstrate |
| 1. [Respect](https://www.dorsetforyou.gov.uk/jobs-and-careers/recruitment/our-behaviours.aspx#Respect) – be able to demonstrate |
| 1. [Recognition](https://www.dorsetforyou.gov.uk/jobs-and-careers/recruitment/our-behaviours.aspx#Recognition) – be able to demonstrate |
| 1. [One Team: Collaboration](https://www.dorsetforyou.gov.uk/jobs-and-careers/recruitment/our-behaviours.aspx) – be able to demonstrate |
| **Other** |
| 1. Full, clean driving licence and own vehicle |
| 1. To be able to work outdoors in all weathers |
| 1. To be motivated, enthusiastic and adaptable |

## Desirable

Desirable criteria will be used in the event of a large number of applicants meeting the minimum essential requirements.

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| Qualifications/ training/registrations |
| 1. Basic Arboricultural qualifications e.g. CS30/31 (Unit 201/202/203)\_ |
| 1. Any related qualifications e.g. hedgecutter, strimmer |
| 1. First Aid at Work certificate |
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| **Experience** |
| 1. Some practical experience of working with an Arboricultural contractor or related land-based activity |
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| **Skills, abilities & knowledge** |
| 1. Anything which might be relevant to this post e.g use of power tools, chainsaws, brush cutter, chipper |
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| **Behaviours** |
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| **Other** |
| 1. HGV licence |

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| **Approval** | | | |
| Manager |  | Date |  |